

**Village of Westport
Water and Sewer Fund
Draft 2024 Budget**

	C	D	E	F	G	H	I	J	K
1									
2		Budget	YTD						2024
3		2023	Projected	Base	Adjustments	One Time	Growth/Service	Proposed	Change from
4			2023	Budget	To Base	Adjustments	Impacts	Budget	2023 Budget
5									
6	Revenue								
7									
8	Federal/Provincial Grants								
9	Canada Community Building Fund (Federal Gas Tax)	\$18,800	\$19,526	\$19,933				\$19,933	6.03%
10	OCIF Formula Grant	\$40,000		\$100,000				\$100,000	150.00%
11	HEWF Housing Enabling Water Fund						\$77,000	\$77,000	100.00%
12	ICIP Grant - 2024 Funding	\$100,000	\$37,187			\$211,685		\$211,685	111.69%
13	ICIP Grant - Generator	\$27,000	\$59,156					\$0	-100.00%
14	Total Federal/Provincial Grants	\$185,800	\$115,868	\$119,933	\$0	\$211,685	\$77,000	\$408,618	119.92%
15									
16	Users Fees								
17	Water Fees	\$370,000	\$356,333	\$390,000			\$19,158	\$409,158	10.58%
18	Water Meters			\$2,500			\$17,500	\$20,000	100.00%
19	Water Connection Charge	\$10,000	\$10,000	\$0			\$23,000	\$23,000	130.00%
20	Wastewater Fees	\$395,000	\$417,125	\$480,000			\$21,957	\$501,957	27.08%
21	WW Connection Fees	\$75,000	\$46,525	\$200,000				\$200,000	166.67%
22	Water/WW - Capital Revenue	\$237,942	\$43,891	\$45,000				\$45,000	-81.09%
23	Total User Fees	\$1,087,942	\$873,874	\$1,117,500	\$0	\$0	\$81,615	\$1,199,115	10.22%
24									
25	Other Revenue								
26	Septic Intake	\$1,500	\$9,800	\$5,000				\$5,000	233.33%
27	Other Revenues	\$12,000	\$12,000	\$12,000				\$12,000	0.00%
28	Surplus Equipment Sales	\$15,000	\$25,870	\$525				\$525	-96.50%
29	RSL Contribution to Meter Reading	\$600	\$0	\$600				\$600	0.00%
32	Total Other Revenue	\$29,100	\$47,670	\$18,125	\$0	\$0	\$0	\$18,125	-37.71%
33									
34	Contribution from Reserves								
35	W/WW Reserves	\$90,300	\$26,231			\$65,000		\$65,000	-28.02%
36									
37	Total Contribution from Reserves	\$90,300	\$26,231	\$0	\$0	\$65,000	\$0	\$65,000	-28.02%
38									
39	Total Revenues	\$1,393,142	\$1,063,643	\$1,255,558	\$0	\$276,685	\$158,615	\$1,690,858	21.37%
40									

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		2023	Projected	Base	Adjustments	One Time	Growth/Service	Proposed	Change from
			2023	Budget	To Base	Adjustments	Impacts	Budget	2023 Budget
3									
4									
5									
41									
42									
43	Expenses								
44									
45	Salaries, Wages & Benefits								
46	Salaries, Wages & Employee Benefits	\$254,000	\$210,821	\$254,000	(\$19,516)			\$234,484	-7.68%
47	Interdepartmental Allocation administrative	\$105,000	\$105,000	\$105,000	\$49,168			\$154,168	46.83%
48	Total Salaries, Wages & Benefits	\$359,000	\$315,821	\$359,000	\$29,652	\$0	\$0	\$388,652	8.26%
49									
50	Administration Expenses								
51	Conventions, Training and Membership Dues	\$15,000	\$11,754	\$15,000				\$15,000	0.00%
52	Safety Equipment + Clothing Allowance	\$3,000	\$2,794	\$3,000	\$1,000			\$4,000	33.33%
53	Conservation Programs	\$5,000	\$0	\$5,000	(\$5,000)			\$0	-100.00%
54	Office Supplies & Postage & Courier	\$1,000	\$264	\$1,000		(\$1,000)		\$0	-100.00%
55	WWS Contribution to Equipment Mtce	\$7,500	\$7,500	\$7,500	\$2,500			\$10,000	33.33%
56	Telephone and Internet								
57	Water - Telephone and Internet	\$4,500	\$4,689	\$4,500	\$180			\$4,680	4.00%
58	WW - Telephone and Internet	\$5,000	\$5,136	\$5,000	\$200			\$5,200	4.00%
59	Legal & Audit								
60	Water - Legal & Audit	\$5,000	\$5,611	\$5,000				\$5,000	0.00%
61	WW - Legal & Audit	\$5,000	\$5,611	\$5,000				\$5,000	0.00%
62	Water - Leak Forgiveness Policy	\$1,000	\$484	\$1,000	(\$500)			\$500	-50.00%
63	WW - Sump Pump Council Grant	\$500	\$0	\$500				\$500	0.00%
64	Total Administration Expenses	\$52,500	\$43,843	\$52,500	(\$1,620)	(\$1,000)	\$0	\$49,880	-4.99%
65									
66	Building & Property Expenses								
67	Insurance								
68	Water - Insurance	\$6,000	\$3,794	\$4,711	(\$482)			\$4,229	-29.51%
69	WW - Insurance	\$5,000	\$3,438	\$4,229	\$482			\$4,711	-5.78%
70	Municipal Taxes								
71	Water - Municipal Taxes	\$6,000	\$1,388	\$1,458				\$1,458	-75.71%
72	WW - Municipal Taxes	\$11,000	\$12,843	\$13,486				\$13,486	22.60%
73	Utilities								
74	Water - Utilities	\$22,500	\$19,561	\$22,500	(\$2,500)			\$20,000	-11.11%
75	WW - Utilities	\$20,000	\$15,422	\$22,000	(\$6,000)			\$16,000	-20.00%

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5									
76	Alarm Monitoring								
77	Water - Alarm Monitoring	\$1,000	\$483	\$1,000	(\$500)			\$500	-50.00%
78	WW - Alarm Monitoring	\$500	\$483	\$500				\$500	0.00%
79	Repairs & Maintenance								
80	Water - Repairs & Maintenance System	\$50,000	\$81,915	\$50,000	\$2,500			\$52,500	5.00%
81	WW - Repair & Maintenance System	\$50,000	\$47,739	\$50,000	\$2,500			\$52,500	5.00%
82	Water - Chlorine & Supplies	\$10,000	\$7,196	\$10,000	(\$1,000)			\$9,000	-10.00%
83	Vehicle Repair & Maintenance								
84	Vehicle Repair & Maintenance	\$8,000	\$4,487	\$8,000	(\$2,000)			\$6,000	-25.00%
85	Small Equipment	\$5,000	\$6,613	\$5,000	\$1,000			\$6,000	20.00%
86	Vehicle Insurance	\$3,500	\$4,233	\$4,500	\$765			\$5,265	50.43%
87	Water - Instrument Calibration	\$2,000	\$2,032	\$2,000	\$100			\$2,100	5.00%
88	WW - Inflow & Infiltration	\$10,000	\$0	\$10,000	(\$10,000)				
89	Total Building & Property Expenses	\$210,500	\$211,628	\$209,383	(\$15,135)	\$0	\$0	\$194,248	-7.72%
90									
91	Financial & Other Expenses								
92	Bank Charges & Interest Paid	\$2,500	\$2,500	\$2,500				\$2,500	0.00%
93	Interest Expenses - Capital Loans	\$76,700	\$76,700	\$68,281				\$68,281	-10.98%
94	Long Term Debt Principle Payment	\$160,000	\$160,000	\$213,420				\$213,420	33.39%
95	Total Financial & Other Expenses	\$239,200	\$239,200	\$284,201	\$0	\$0	\$0	\$284,201	18.81%
96									
97	Contracted Services								
98	Water - Drinking Water Quality Mgmt. (DWQMS)	\$1,500	\$1,018	\$1,500				\$1,500	0.00%
99	WW - Annual Report & LSSDS Monitoring	\$30,000	\$43,989	\$35,000	\$10,000			\$45,000	50.00%
100	Water - Lab Testing	\$12,500	\$13,121	\$12,500	\$1,500			\$14,000	12.00%
101	WW - Lab Testing	\$3,000	\$2,717	\$3,000	\$150			\$3,150	5.00%
102	Total Contracted Services	\$47,000	\$60,845	\$52,000	\$11,650	\$0	\$0	\$63,650	35.43%
103									
104									
105	Capital Expenditures								
106	Improve Chlorine Contact Time	\$90,300	\$26,231			\$65,000		\$65,000	-28.02%
	Glen St Sewer Pump Upgrades	\$100,000	\$50,941			\$288,685		\$288,685	188.69%
107									
	Water Meters	\$26,000	\$38,603			\$36,000		\$36,000	38.46%
108									
109	EA Amendment WW Treatment	\$75,000	\$46,525			\$200,000		\$200,000	166.67%
110	New Water Storage						\$100,000	\$100,000	100.00%

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5									
111	Water Tower Upgrades	\$30,000	\$17,977			\$10,000		\$10,000	-66.67%
112	WDP generator to automatic	\$27,000	\$81,036					\$0	-100.00%
113	AMP Software	\$14,000	\$13,127					\$0	-100.00%
114	Mower for Field	\$9,100	\$6,614					\$0	-100.00%
115	Cartridge Filtration	\$35,000	\$4,504					\$0	-100.00%
117	Total Capital Expenditures	\$406,400	\$285,558	\$0	\$0	\$599,685	\$100,000	\$699,685	72.17%
118									
119	Contribution to Reserves								
124	Transfer to Reserves	\$58,542	\$0			\$10,542		\$10,542	-81.99%
125	Total Contribution to Reserves	\$58,542	\$0	\$0	\$0	\$10,542	\$0	\$10,542	-81.99%
126									
127	Total Expenses	\$1,373,142	\$1,156,894	\$957,084	\$24,547	\$609,227	\$100,000	\$1,690,858	23.14%
128									
130									
131	Total Water & Wastewater Fund	\$20,000	(\$93,251)	\$298,474	(\$24,547)	(\$332,542)	\$58,615	(\$0)	
132									
133									
134									