

**Westport Public Library Board Meeting  
in the Library**  
Wednesday, September 8, 2021 at 7 p.m.

\*Please wear a mask\*

**AGENDA**

Additions to / Approval of Agenda:

Approval of Minutes of July 14, 2021 meeting:

Financial Report: (Joe Whyte)

Friends of the Westport Library: (Mary Chaikowsky)  
School Box Book Fair, Sept 30

Business Arising From the Minutes:

1. New books report and second-hand book sales (Pam)
2. Policy documents: a) Operational - Code of Conduct (Public)  
a.i) line of communications in dealing with disruptive behaviour in the Library  
b) Governance - Planning
3. Cleaning of the library - Shannon Maxwell
4. Nicki's Nook
5. Rideau Lakes Public Library - Reciprocal borrowing (Committee: Janette, Rob, Pam, Jane, Don, Jamie, Mary) - document will be distributed at the meeting for discussion and approval

New Business:

1. Library has applied for funds from OLS for upgrade of our internet service. This competition will award 50 small and rural Ontario libraries upgrades.
2. North Leeds Youth Coordinating Committee - Jacky Brady - funding for children and youth activities
3. Next policy documents: Vision Statement; Mission Statement

Roundtable

Next meeting: Wednesday, October 13, 7 p.m.

Adjournment