

Village of Westport
General Fund - Budget 2020

Adopted March 19, 2020

	Budget 2020
GENERAL GOVERNMENT	
OMPF - Ontario Municipal Partnership Fund	175,000
Prov Ontario Efficiency Incentive	22,000
Summer Student Grant	1,890
MUNICIPAL TAX LEVY	951,812
Interest - Property Tax Arrears	7,500
Dividend Income - RSL	15,866
Arena - Ice Rentals	129,000
Arena - Sign Rental	12,500
Arena - Summer Rental	1,200
Arena Canteen - Sales & Operations	2,500
Bank Interest - Earned	5,000
EcDev - Sign Rental	1,350
Garbage Bags and Tags	27,000
Harbour - Docking Fees	103,000
Info Centre - Water Revenue	2,000
Licenses and Fees	4,000
Lockwood Foundation Support	12,000
Museum Admissions & Donations	8,000
Parking Fines	2,000
Planning & Zoning - Applications	8,000
Post Office - Rental	25,322
Recreation Services Agreement	30,352
Recycling Program - RPRF Funding	10,000
Serco - Drivers Test - Rentals	600
Total General Revenues	1,557,892
General Expenses	
Council & Committee Expenses	
Council - Honourariums	37,740
Council - Expenses & Celebrations	8,000
Council - Strategic Planning	22,000
Total Council Expenses	67,740
General Administration Expenses	
Wages & Benefits	310,000
Admin Allocation to Water / Sewer Fund	-25,000
Admin Conferences & Memberships; Donations	3,700
Advertising & Website & Other Expenses	2,000
Bank Fees & Charges	4,500
Buildings - Maint. & Repairs	1,500
Computers & Software - Equip, Support & Maint	20,000
Interest Portion on Bank Loan	4,200
Legal & Audit	13,000
Municipal Insurance	16,869
Office Photocopier Lease	1,800
Office Supplies and Cleaning	9,500
Postage & Courier	3,000

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Telephone & Internet	4,000
Travel Expenses	1,500
Utilities	10,000
Total General Expenses	380,569
Total Council & General Expenses	448,309
TRANSPORTATION	
Roads Expenses	
Roads - Public Works - Wages & Payroll Expense	90,000
Roads - Truck # 2	4,000
Roads - Winter Control	
Rentals	43,800
Materials - Winter	13,000
MESH - Weather Monitoring Control	1,000
Roads - Bldgs Repair & Maintenance	8,000
Roads - Contracts & Services	13,000
Roads - Ditching & Stormwater Repairs	4,000
Roads - Insurance	3,817
Roads - Private Road Impr Grant	700
Roads - Summer - Materials & Supplies	5,000
Roads - Summer Contract	14,000
Roads - Utilities	500
Total Roads Expenses	200,817
Streetlights Expenses	
Streetlight - Utilities	13,000
Streetlight - Utilities SAVINGS to RESERVES	12,000
Total Streetlights Expenses	25,000
Total Transportation Expenses	225,817
PROTECTION TO PERSONS & PROPERTY	
Fire Protection	
Fire Services - Contract - RLTw	37,000
Fire Hall - Heating Fuel	7,500
Fire Hall - Utilities	6,000
Fire Hall - Contract - Winter Control	4,000
Fire Hall - Bldg Repair & Maintenance	3,000
Fire Hall - Insurance	2,057
Fire Hydrant Rating, Testing & Maintenance	7,500
Total Fire Protection Expenses	67,057
OPP Contract Services	156,000
BYLAW Enforcement & Supplies	7,500
Rideau Valley Conservation Authority	6,650
Emergency Services - Training & Expenses	1,000
Community Safety & Well Being Plan	250
Total Protection to P&P Expenses	238,457

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ENVIRONMENTAL	
Solid Waste Expenses	
Garbage Contract - Waste Mgmt Collection	35,000
Recycling Handling & Garbage Expense	24,000
Landfill - (WMB) Site Closing Expense	7,500
Garbage Bags & Tags Supplies	2,000
Total Environmental Expenses	68,500
RECREATION AND CULTURAL SERVICES	
Parks & Recreation Community Programs	
Harbour Committee	1,000
Heritage Committee - Expenses	1,000
Historical Committee Expenses	1,000
Parks & Rec Committee	1,000
Westport in Bloom	1,000
Total Parks & Recreation Programs	5,000
Harbour Expenses	
Harbour - Wages & Payroll Expenses	51,000
Harbour - Contracted Services	9,500
Harbour - Utilities	4,000
Harbour - Grounds Maintenance	3,750
Harbour - Telephone / HSW Internet	3,130
Harbour - Supplies + Safety	3,000
Harbour - Debit Fees	2,500
Harbour - Insurance	1,733
Harbour - Advertising	500
Spring - Utilities & Maintenance	750
Total Harbour Expenses	79,863
Arena Expenses	
Arena - Utilities	85,000
Arena - Wages & Benefits	77,000
Arena - Repair & Maint. Building	22,000
Arena - Insurance	20,241
Arena - Equipment Maint / Repair	6,000
Arena - Contracted Services	4,000
Arena - Supplies & Small Equipment	3,500
Arena - Heating Fuel	3,000
Arena - Heater Propane	2,500
Arena - Zamboni Propane	2,000
Arena - Telephone & Internet	1,000
Arena - Alarm Monitoring	750
Arena - Advertising	300
Arena - Training & Memberships	250
Total Arena Expenses	227,541
Lockwood Memorial Field Expenses	
Lockwood - Summer Ground Maintenance	6,000
Lockwood - Insurance	5,016
Lockwood - Contract & Services	2,500
Lockwood - Maint. & Improvements	2,000

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Lockwood - Utilities	1,500
Lockwood - WI FI	1,260
Lockwood - Materials	1,000
Total Lockwood Memorial Field Expenses	19,276
Library Board Expenses	
Library - Village Contribution	17,000
Library - Utilities	6,000
Library - General Bldg Repair & Maint	3,000
Library - Insurance	1,841
Library - Legal & Audit	1,200
Total Library Board Expenses	29,041
Rideau District Museum Expenses	
Museum - Curator Expenses	19,000
Museum - Utilities	3,000
Museum - Supplies, Publishing	2,000
Museum - Insurance	1,578
Museum - Telephone & Internet	700
Total Rideau District Museum Expenses	26,278
Total Recreation and Cultural Expenses	386,999
PLANNING & DEVELOPMENT	
Planning & Zoning Expenses and Advertising	10,000
Total Planning & Development Expenses	10,000
Post Office Expenses	
Post Office - Janitorial	7,900
Post Office - Heating Fuel	7,500
Post Office - Utilities	6,000
Post Office - Taxes	5,000
Post Office - Insurance	1,643
Post Office - Contracted Services	1,000
Post Office - Repair & Maint. Bldg.	1,000
Total Post Office Expenses	30,043
Info Centre Expenses	
Info Centre - Cleaning Contract	11,000
Info Centre - Ambassadors / Kiosk	6,000
Info Centre - Repair & Maint. Bldg	5,000
Info Centre - Utilities	4,500
Info Centre - Supplies	2,500
Info Centre - Telephone & wi-fi	2,130
Info Centre - Insurance	696
Total Info Centre Expenses	31,826
Economic Development - Expense	1,000
Tourism Committee - Expense	1,000
Total Planning & Economic Development Expens	73,869
Total ALL Expenses	1,441,951
Surplus / (Deficit)	115,941

	Budget 2020
Capital Revenues	
Prov Ontario Grant - Bedford Street	1,800,000
Long Term Borrowing for Bedford St	120,000
2018 - 2019 Unspent Capital Budget	16,000
Total Capital Revenues	1,936,000
Capital Projects and Amortization Expenses	
10 Year Financial Plan 4.5% of levy to reserve	15,000
Arena - fire system upgrade	5,000
Arena - pave rear lot	7,000
Bank - Principle Portion Loan	6,000
Bedford Street Reconstruction	1,930,000
Less portion from Water & Sewer	-10,000
Capital - paving	12,500
Fire - Fire Equipment & Truck	20,000
Harbour - Docking Area Floats Repairs	30,000
Info Centre - Tourism Signage	2,000
Lockwood - move dugouts	3,600
Post Office - Masonry - repoint stone work	16,000
Roads - Public Works Truck - payback reserves	9,000
Roads - Sidewalk Repairs - OADA grinding down	4,000
Town Hall - reshingle roof	1,841
Total Capital Projects	2,051,941
Capital Net Surplus (Deficit)	-115,941
To Balance Budget	
OPERATING + CAPITAL LEVY REQUIREMENT	0
** excludes amortization	

Village of Westport
Water and Sewer Fund
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Water & Waste Water Revenues			
Waste Water - Services	316,725		
Water - Services	296,640		
Septic Dumping	2,500		
RSL Contribution to Meter Reading	600		
Total Water & Waste Water Revenues	616,465		
		CAPITAL BUDGET	
General Administration Expenses			
Wages Benefits & Payroll Expenses	150,000	Water/WW - Capital Revenue	161,710
Interest Expenses - Capital Loan	77,000	OCIF Formula Grant - Pump / SCADA	50,000
Administration Allocation	25,000	Gas Tax Grant	17,898
HR Operator Training; Convention & Memberships	9,000	CWWF Grant - Construction Credit Line	
Tools & Small Equipment	5,000	Infrastructure Ontario Loan	
Public Works - Truck # 1 - Gas + Maintenance	4,000	Long Term Debt - Proceeds	
Bank Charges & Interest Paid	2,000	OCIF Grant - Class EA	
Safety Equipment + Clothing Allowance	2,000	OSWAP 3 - Funding Grant	
Total General Administration Expenses	274,000		
		Capital Projects and Amortization Expenses	
Water Expenses		Water/WW - SCADA Upgrade (Capital)	32,000
Water - Repairs & Maintenance System	45,000	Improve Chlorine Contact Time	25,000
Water - Utilities	17,000	Alarm gap at Glen St pump station	18,000
Water - Lab Testing	12,000	Water Meters	16,000
Water - Chlorine & Supplies	5,000	WDP generator to automatic	15,000
Water - Legal & Audit	4,500	Water Tower - upgrade electrical	8,000
Water - Municipal Taxes	4,500	Water - Magmeter Replacement Program	7,500
Water - Insurance	4,411	Capital - Bedford St - realign valve boxes	5,000
Water - Telephone and Internet	4,000	Capital - Bedford St - realign manholes	5,000
Water - Drinking Water Quality Mgmt (DWQMS)	3,000	Water Tower - back up power generator	3,000
Water - Instrument Calibration	2,000	TRANSFER to RESERVES	18,641
Water - Alarm Monitoring	1,000	Connection Fee Study	
Water - Leak Forgiveness Policy	1,000	New Lagoon Sewer Pump	
Water - Advertising & Notices	200	Confined Spaces - Gas Detection Equipment	
Total Water Expenses	103,611	Total Capital Projects	153,141
Waste Water Expenses			
Waste Water - Repair & Maintenance System	45,000		
Waste Water - Legal & Audit	29,535	Long Term Debt Principle Payment	144,200
Waste Water - Utilities	25,000		
Waste Water - Contracts & Services	20,000		
Waste Water - Inflow & Infiltration - Manholes	15,000	Total All Capital Expenses	297,341
Waste Water - Municipal Taxes	10,000		
Waste Water - Ground Maintenance	5,000	Capital Surplus (Deficit)	-67,733
Waste Water - Lab Testing	5,000		
Waste Water - Camera Survey / Sewers Flushing / M	5,000		
Waste Water - Telephone and Internet	4,500		
Waste Water - Insurance	4,386	COMBINED WATER / SEWER (SHORTFALL)	0
Waste Water - Sewer Service Refund	1,500	** excludes amortization	
Waste Water - Alarm Monitoring	500		
Waste Water - Sump Pump Council Grant	500		
Waste Water - Advertising & Notices	200		
Total Waste Water Expenses	171,121		
Total ALL Expenses	548,732		
Net Surplus (Deficit)	67,733		