

Village of Westport
General Fund 2021 Budget

March 2, 2021

	Budget 2021		Budget 2021
GENERAL GOVERNMENT		TRANSPORTATION	
OMPF - Ontario Municipal Partnership Fund	192,300	Roads Expenses	
Summer Student Grant	3,780	Roads - Public Works - Wages & Payroll Expense	90,000
Safe Restart Funds Phase 1	13,000	Roads - Truck # 2	5,000
MUNICIPAL TAX LEVY	951,812	Roads - Winter Control	
Interest - Property Tax Arrears	7,500	Rentals	33,800
Dividend Income - RSL	15,866	Materials - Winter	13,000
Arena - Ice Rentals	75,000	MESH - Weather Monitoring Control	1,000
Arena - Sign Rental	12,000	Roads - Bldgs Repair & Maintenance	2,000
Arena - Summer Rental	1,200	Roads - Contracts & Services	7,500
Arena Canteen - Sales & Operations	1,500	Roads - Ditching & Stormwater Repairs	4,000
Bank Interest - Earned	3,000	Roads - Insurance	4,400
EcDev - Sign Rental	1,300	Roads - Private Road Impr Grant	700
Garbage Bags and Tags	27,000	Roads - Summer - Materials & Supplies	5,000
Harbour - Docking Fees	90,000	Roads - Summer Contract	14,000
Info Centre - Water Revenue	2,000	Roads - Utilities	500
Licenses and Fees	5,000	Total Roads Expenses	180,900
Lockwood Foundation Support	12,000	Streetlights Expenses	
Museum Admissions & Donations	5,000	Streetlight - Utilities	9,000
Parking Fines	2,000	Streetlight - Utilities SAVINGS to RESERVES	12,000
Planning & Zoning - Applications	8,000	Streetlight - Repairs & Maintenance	1,000
Post Office - Rental	25,322	Total Streetlights Expenses	22,000
Recreation Services Agreement	31,870	Total Transportation Expenses	202,900
Recycling Program - RPRA Funding	10,000		
Serco - Drivers Test - Rentals	600		
Total General Revenues	1,497,050	PROTECTION TO PERSONS & PROPERTY	
General Expenses		Fire Protection	
Council & Committee Expenses		Fire Services - Contract - RLTwP	37,000
Council - Honourariums	42,740	Fire Hall - Heating Fuel	7,500
Council - Expenses & Celebrations	4,000	Fire Hall - Utilities	4,000
Total Council Expenses	46,740	Fire Hall - Bldg Repair & Maintenance	3,000
General Administration Expenses		Fire Hall - Contract - Winter Control	5,000
Wages & Benefits	325,000	Fire Hall - Insurance	2,500
Admin Allocation to Water / Sewer Fund	-25,000	Fire Hydrant Rating, Testing & Maintenance	5,000
Admin Conferences & Memberships; Donations	2,500	Total Fire Protection Expenses	64,000
Advertising & Website & Other Expenses	2,000	OPP Contract Services	154,000
Bank Fees & Charges	4,500	BYLAW Enforcement & Supplies	10,000
Buildings - Maint. & Repairs	3,000	Emergency Services - Training & Expenses	1,000
Computers & Software - Equip, Support & Maint	20,000	Covid 19 Expenses	2,500
Interest Portion on Bank Loan	4,000	Rideau Valley Conservation Authority	6,680
Legal & Audit	13,000	Total Protection to P&P Expenses	238,180
Municipal Insurance	18,000		
Office Photocopier Lease	1,800	ENVIRONMENTAL	
Office Supplies and Cleaning	9,500	Solid Waste Expenses	
Postage & Courier	2,500	Garbage Contract - Waste Mgmt Collection	35,000
Telephone & Internet	4,200	Recycling Handling & Garbage Expense	25,000
Travel Expenses	750	Landfill - (WMB) Site Closing Expense	5,000
Utilities	10,000	Garbage Bags & Tags Supplies	1,500
Total General Expenses	395,750	Total Environmental Expenses	66,500
Total Council & General Expenses	442,490		

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RECREATION AND CULTURAL SERVICES		Library Board Expenses	
		Library - Village Contribution	17,000
Parks & Recreation Community Programs		Library - General Bldg Repair & Maint	2,000
Harbour Committee	500	Library - Insurance	2,200
Heritage Committee - Expenses	500	Library - Legal & Audit	1,200
Historical Committee Expenses	500	Library - Utilities	6,000
Parks & Rec Committee	500	Total Library Board Expenses	28,400
Westport in Bloom	1,000		
Total Parks & Recreation Programs	3,000		
		Rideau District Museum Expenses	
		Museum - Curator Expenses	20,000
Harbour Expenses		Museum - Insurance	1,800
Harbour - Wages & Payroll Expenses	50,000	Museum - Supplies, Publishing	1,000
Harbour - Advertising	1,500	Museum - Telephone & Internet	700
Harbour - Contracted Services	9,800	Museum - Utilities	2,500
Harbour - Debit Fees	1,700	Total Rideau District Museum Expenses	26,000
Harbour - Grounds Maintenance	1,800		
Harbour - Insurance	2,100	Total Recreation and Cultural Expenses	359,600
Harbour - Supplies + Safety	2,000		
Harbour - Telephone / HSW Internet	1,000	PLANNING & DEVELOPMENT	
Harbour - Utilities	5,000	Planning & Zoning Expenses and Advertising	8,000
Spring - Utilities & Maintenance	500	Total Planning & Development Expenses	8,000
Total Harbour Expenses	75,400		
		Post Office Expenses	
		Post Office - Contracted Services	250
Arena Expenses		Post Office - Heating Fuel	7,500
Arena - Wages & Benefits	72,000	Post Office - Insurance	1,900
Arena - Training & Memberships	250	Post Office - Janitorial	7,800
Arena - Advertising	300	Post Office - Repair & Maint. Bldg.	2,000
Arena - Alarm Monitoring	750	Post Office - Taxes	5,000
Arena - Contracted Services	4,000	Post Office - Utilities	5,000
Arena - Equipment Maint / Repair	6,000	Total Post Office Expenses	29,450
Arena - Heater Propane	2,500		
Arena - Heating Fuel	2,500	Info Centre Expenses	
Arena - Insurance	23,500	Info Centre - Cleaning Contract	11,000
Arena - Repair & Maint. Building	20,000	Info Centre - Students & Ambassadors	6,000
Arena - Supplies & Small Equipment	2,500	Info Centre - Insurance	800
Arena - Telephone & Internet	1,000	Info Centre - Repair & Maint. Bldg	1,500
Arena - Utilities	70,000	Info Centre - Supplies	2,500
Arena - Zamboni Propane	2,000	Info Centre - Telephone & wi-fi	2,000
Total Arena Expenses	207,300	Info Centre - Utilities	4,500
		Total Info Centre Expenses	28,300
Lockwood Memorial Field Expenses		Economic Development - Expense	500
Lockwood - Contract & Services	2,500	Tourism Committee - Expense	500
Lockwood - Insurance	5,800	Total Planning & Economic Development Exp	66,750
Lockwood - Maint. & Improvements	1,000		
Lockwood - Materials	1,000	Total ALL Expenses	1,376,420
Lockwood - Summer Ground Maintenance	6,000		
Lockwood - WI FI	1,200		
Lockwood - Utilities	2,000	Surplus / (Deficit)	120,630
Total Lockwood Memorial Field Expenses	19,500		

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	Budget 2021
Capital Revenues	
Prov Ontario Grant - Bedford Street	1,800,000
Long Term Debt - Bedford Construction	120,000
From previous budgets reserves	5,000
Efficiency \$ Reserve	5,900
Friends of the Arena - Donations	
Lockwood Foundation - Matching Funds	10,000
Grant funding ICIP - sidewalks	100,000
RSL - Arena Dehumidifier Energy Rebate	
Total Capital Revenues	2,040,900
Capital Projects and Amortization Expenses	
10 Year Financial Plan 4.5% of levy to reserve	15,030
Admin - Server / Computer Replacement	5,000
Arena - fire system upgrade	5,000
Arena - pave rear lot	0
Bank - Principle Portion Loan	6,000
Bedford Street Reconstruction	1,930,000
Less portion from Water & Sewer	-10,000
Capital - paving	5,000
EV charging station	5,000
FOTA Paid Improvements	
Harbour - Docking Area Floats Repairs	30,000
Harbour - Sewage Pump Out	0
Lockwood - Serenity Garden Design	10,000
Official Plan - 2020	12,500
Roads - Public Works Truck - payback reserves	9,000
Roads - Sidewalk Machine Purchase	29,000
Roads - Sidewalk Repairs - OADA grinding down	2,000
Roads - Sidewalk Repairs - ICIP grant funding	100,000
Town Hall - Public Works Floor / Boardroom	3,000
Town Hall - Website & OADA	5,000
Total Capital Projects	2,161,530
Capital Net Surplus (Deficit)	-120,630
Combined Operating and Capital Surplus / (Deficit)	0
**** excludes amortization	

Village of Westport
Water and Waste Water Fund
2021 Budget

March 2, 2021

	Budget 2021		Budget 2021
Water & Waste Water Revenues		CAPITAL BUDGET	
Waste Water - Services	305,510		
Water - Service	286,873	Water/WW - Capital Revenue	165,619
RSL Contribution to Meter Reading	600	Budget Reserves to Capital Projects	75,000
2020 unspent budget	11,500	OCIF Formula Grant - Pump / SCADA	50,000
Total Water & Waste Water Revenues	604,483	Gas Tax Grant	17,898
		2020 capital projects unspent	21,000
General Administration Expenses		Total Water & Waste Water Revenues	329,517
Wages Benefits & Payroll Expenses	139,000		
Interest Expenses - Capital Loans	87,000		
Administration Allocation	25,000		
HR Operator Training; Convention & Memberships	10,000		
Public Works - Truck # 1 - Gas + Maintenance	5,000		
Public Works - Truck # 1 - Insurance	2,000	Capital Projects and Amortization Expenses	
Tools & Small Equipment	5,000	Alarm gap at Glen St pump station	6,000
Bank Charges & Interest Paid	2,000	Capital - Bedford St - realign manholes	5,000
Safety Equipment + Clothing Allowance	2,000	Capital - Bedford St - realign valve boxes	5,000
Total General Administration Expenses	277,000	Glen St Sewer Pump Upgrades - Grant Eligible	25,000
		Improve Chlorine Contact Time	85,000
Water Expenses		Waste Water - Pumping Chamber - Hatches	16,000
Water - Repairs & Maintenance System	48,000	Waste Water Building - Lighting	8,000
Water - Utilities	15,000	Water - Magmeter Replacement Program	5,000
Water - Lab Testing	10,000	Water Meters	16,000
Water - Chlorine & Supplies	6,000	Water Tower - upgrade electrical	2,000
Water - Municipal Taxes	5,000	Water/WW - SCADA Upgrade (Capital)	66,000
Water - Insurance	5,500	Total Capital Projects	239,000
Water - Legal & Audit	5,000		
Water - Telephone and Internet	4,000		
Water - Drinking Water Quality Mgmt (DWQMS)	3,000	Long Term Debt Principle Payment	161,000
Water - Instrument Calibration	2,000		
Water - Alarm Monitoring	1,000		
Water - Leak Forgiveness Policy	1,000	Total All Capital Expenses	400,000
Total Water Expenses	105,500		
Waste Water Expenses		Capital Surplus (Deficit)	-70,483
Waste Water - Repair & Maintenance System	48,000		
Waste Water - Contracts & Services	30,000		
Waste Water - Inflow & Infiltration - Manholes	15,000	COMBINED WATER / WASTE WATER	0
Waste Water - Utilities	16,000	OPERATING AND CAPITAL EXPENDITURES	
Waste Water - Municipal Taxes	11,000	** excludes amortization	
Waste Water - Insurance	5,500		
Waste Water - Camera Survey / Flushing / Manhole	10,000		
Waste Water - Legal & Audit	5,000		
Waste Water - Telephone and Internet	5,000		
Waste Water - Ground Maintenance	2,000		
Waste Water - Lab Testing	3,000		
Waste Water - Alarm Monitoring	500		
Waste Water - Sump Pump Council Grant	500		
Total Waste Water Expenses	151,500		
Total ALL Expenses	534,000		
Net Surplus (Deficit)	70,483		

Village of Westport
Amortization Expenses

March 2, 2021

Addendum to the 2021 Budget - Village of Westport

Ontario Regulation 284/09 requires a report on AMORTIZATION expenses that are excluded from the annual budget.

For 2021, amortization expenses excluded from the budget are :

General Fund - Tax Supported Budget

General Government - Amortization	106,103
Fire Department - Amortization	17,460
Roads - Amortization	113,923
Recreation Facilities - Amortization	31,618
General Fund Amortization Expenses	269,104

Water / Sewer Fund - User Fee Supported Budget

Water / Waste Water Collection System - Amortization	196,269
Water / Sewer Fund Amortization Expenses	196,269